

**MINIMUM REQUIREMENTS
FOR
EMPLOYMENT AS RESERVE FIREFIGHTER**

- 1. Must be 18 (eighteen) years of age.**
- 2. Must possess an academic-based High School Diploma or a General Education Certificate (GED).**
- 3. Must be able to communicate verbally and in writing using the English Language**
- 4. Must possess a valid class D Tennessee Drivers License.**
- 5. Must live (have residence) within 10 road miles from the intersection of Highway 64 & 43 (Cyclone Corner).**
- 6. Must at time of hire or within one year of employment successfully complete firefighter basic training from the State Fire Academy. (Class scheduling will determine the one year time requirement).**
- 7. (Applicants need to know that to be considered to a full-time position they must have completed EMT School and be licensed in the state of Tn.)**

IF APPLICANT MEETS THE FIRST 6 REQUIREMENTS HE/SHE MAY CONTINUE.

- 8. Will take a comprehensive written examination by an independent agency and obtain a passing score to continue.**
- 9. If employed, must pass a physical examination and drug screen conducted by a medical staff currently under contract with the City of Lawrenceburg.**
- 10. Must not have any convictions of a felony, violent incident or D.U.I.**
- 11. Must sign and agree to a thorough background investigation.**
- 12. Must not have a discharge from the Military Service of less than Honorable.**
- 13. Upon job offer must pass a respiratory protection plan Medical Evaluation.**

**HIRING PROCESS FOR
RESERVE FIREFIGHTER
(SCORING PROCEDURE)**

STEP 1.	WRITTEN EXAM	20 points
	GOLD	20 points
	SILVER	15 points
	BRONZE	10 points
STEP 2.	PHYSICAL ABILITY TEST	20 points
STEP 3.	ORAL INTERVIEW	40 points
STEP 4.	Basic Firefighting (64 hour & live burn)	5 points
STEP 5.	EMT License (or higher)	5 points
STEP 6.	Fire Science Degree	10 points
	TOTAL POSSIBLE POINTS	100 points
STEP 7.	Interview panel will review the results at this point and rank each candidate in order. This panel will be a group of members from within the department which will be chosen by the Fire Chief.	
	A chairman will be chosen by the Fire Chief who will forward the records to the Chief, and these records will consist of a data sheet that ranks each candidate. This pool of candidates will be kept no longer than 18 months from the date of the first hire, at which time the process will be repeated.	
STEP 8.	The final decision will rest with the Fire Chief to choose from this list, according to the candidates that he feels will best serve the Citizens of Lawrenceburg and the Fire Department.	